Course guides
310717 - 310717 - Business Management

Unit in charge: Barcelona School of Building Construction
Teaching unit: 732 - OE - Department of Management.
Degree: BACHELOR’S DEGREE IN ARCHITECTURAL TECHNOLOGY AND BUILDING CONSTRUCTION (Syllabus 2019). (Compulsory subject).
Academic year: 2020  ECTS Credits: 4.5  Languages: Catalan, Spanish

LECTURER
Coordinating lecturer: JORDI VILAJOSANA CRUSELLS
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Recasens Alsina, Marta
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DEGREE COMPETENCES TO WHICH THE SUBJECT CONTRIBUTES

Specific:
1. FB-6 Appropriate knowledge of the business concept, its institutional framework, organisation models, planning, control and strategic decision making in certainty environments, risk and uncertainty; production systems, expenses, planning, financing sources and making of financial plans and budgets.
2. FB-7 Ability to organise small companies and take part as a member of multidisciplinary teams in big companies.
3. FE-24 Ability for the development of market studies, valuations and appraisals, studies of real-state viability, valuation and expertís report of risks and damages in construction.
4. FE-27 Ability to apply the necessary advanced tools for the resolution of the parts which the technical project implies and its management.

Transversal:
5. ENTREPRENEURSHIP AND INNOVATION - Level 1. Showing enterprise, acquiring basic knowledge about organizations and becoming familiar with the tools and techniques for generating ideas and managing organizations that make it possible to solve known problems and create opportunities.
6. SUSTAINABILITY AND SOCIAL COMMITMENT - Level 1. Analyzing the worldís situation critically and systemically, while taking an interdisciplinary approach to sustainability and adhering to the principles of sustainable human development. Recognizing the social and environmental implications of a particular professional activity.

TEACHING METHODOLOGY

LEARNING OBJECTIVES OF THE SUBJECT

It will contribute to the knowledge and analytical capacity to enter the field of the building company, either managing and organizing a small or medium-sized company in the sector, or being part of a team in a large or multinational company. The student will learn to understand the company from different points of view: economic, organizational and social, while acquiring the skills to face the job in the company in the future.

The three basic objectives that we have are the following:

* Know the basic dynamics in the basic dynamics of a basic organization: strategy, finance and marketing.
* Emphasize management skills in teamwork.
* And provoke an entrepreneurial attitude.
STUDY LOAD

<table>
<thead>
<tr>
<th>Type</th>
<th>Hours</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours large group</td>
<td>22.0</td>
<td>19.56</td>
</tr>
<tr>
<td>Self study</td>
<td>68.5</td>
<td>60.89</td>
</tr>
<tr>
<td>Hours medium group</td>
<td>22.0</td>
<td>19.56</td>
</tr>
</tbody>
</table>

Total learning time: 112.5 h

CONTENTS

STRATEGIC PLANNING OF THE COMPANY

Description:
1.- Mission, vision, objectives and purpose of the company
2.- Sector analysis: dafo, porter, PESTE.
3.- Canvas model.
4.- Balance Score Card.

Related competencies:
FB-07. FB-7 Ability to organise small companies and take part as a member of multidisciplinary teams in big companies.
FB-06. FB-6 Appropriate knowledge of the business concept, its institutional framework, organisation models, planning, control and strategic decision making in certainty environments, risk and uncertainty; production systems, expenses, planning, financing sources and making of financial plans and budgets.
01 EIN N1. ENTREPRENEURSHIP AND INNOVATION - Level 1. Showing enterprise, acquiring basic knowledge about organizations and becoming familiar with the tools and techniques for generating ideas and managing organizations that make it possible to solve known problems and create opportunities.

Full-or-part-time: 4h 10m
Theory classes: 4h 10m
FINANCIAL MANAGEMENT IN A BUILDING COMPANY

Description:
In this content we work:
* Overview of corporate finance. The business plan
* The investment decision
* Analysis of accounting information
* Valuation of companies

Specific objectives:
In this section we have three basic objectives:
* Assess the importance of the economic and financial management of a construction company.
* Know the basic aspects of cost management.
* Know the basic aspects of financial analysis.

Related activities:
Economic and financial exercises will be carried out

Related competencies:
FB-06. FB-6 Appropriate knowledge of the business concept, its institutional framework, organisation models, planning, control and strategic decision making in certainty environments, risk and uncertainty; production systems, expenses, planning, financing sources and making of financial plans and budgets.

Full-or-part-time: 9h
Theory classes: 9h

MARKET RESEARCH

Description:
In this content we work:
* Basic Marketing concepts.
* Market study

Specific objectives:
We have three objectives in this section:
* Know the basic instruments to detect, provoke and know the needs of the market.
* Share the basic aspects of market research.
* Assess the importance of marketing in construction companies.

Related competencies:
FB-07. FB-7 Ability to organise small companies and take part as a member of multidisciplinary teams in big companies.
FB-06. FB-6 Appropriate knowledge of the business concept, its institutional framework, organisation models, planning, control and strategic decision making in certainty environments, risk and uncertainty; production systems, expenses, planning, financing sources and making of financial plans and budgets.

Full-or-part-time: 5h 50m
Theory classes: 5h 50m
NEGOTIATION AND MANAGEMENT ABILITIES

Description:
This content will work:

* Directive communication.
* Negotiation.
* Types of leadership

Specific objectives:
The basic objective is interpersonal communication and team management.

Related activities:
Experiential activities will be carried out

Related competencies:
FB-06. FB-6 Appropriate knowledge of the business concept, its institutional framework, organisation models, planning, control and strategic decision making in certainty environments, risk and uncertainty; production systems, expenses, planning, financing sources and making of financial plans and budgets.

01 EIN N1. ENTREPRENEURSHIP AND INNOVATION - Level 1. Showing enterprise, acquiring basic knowledge about organizations and becoming familiar with the tools and techniques for generating ideas and managing organizations that make it possible to solve known problems and create opportunities.

Full-or-part-time: 3h
Theory classes: 3h

GRADING SYSTEM

BIBLIOGRAPHY

Basic: